

## Step 3: Discussion Summaries

Educator Name \_\_\_\_\_ School Year \_\_\_\_\_ Evaluator \_\_\_\_\_

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This form may be repeated as many times as necessary. Each form is to summarize one feedback meeting.

**Date of discussion**

**Evaluator** - Summarize discussion

**Evaluatee** - Comments

Evaluator Signature \_\_\_\_\_ Date \_\_\_\_\_

Evaluatee Signature \_\_\_\_\_ Date \_\_\_\_\_